



Children's Education Society (Regd.)

## The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A<sup>+</sup> GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College

SL.NO	DETAILS OF THE EVENT	
1.	<b>TITLE OF THE EVENT</b>	Workshop On Advanced Excel
2.	<b>YEAR</b>	2026 Even Semester
3.	<b>DAY AND DATE</b>	03 February 2026
4.	<b>VENUE</b>	407
5.	<b>ORGANIZED BY</b>	Department of Commerce and Management
6.	<b>CO-ORDINATORS</b>	Prof Bollamma.C.S Prof Aysha Siddiqua
7.	<b>RESOURCE PERSON</b>	Prof Manoj L
8.	<b>PARTICIPANTS</b>	Faculty Members
9.	<b>NO. OF PARTICIPANTS</b>	25
10.	<b>PHOTOS</b>	Photos Enclosed.
11.	<b>REPORT PREPARED BY</b>	Prof Aysha Siddiqua
12.	<b>Faculty In Charge</b>	Prof Fouziya Fathima

**Faculty In Charge**

**HOD**

**Vice Principal**

**Principal**



Children's Education Society (Regd.)

## The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College



Children's Education Society (Regd.)

## The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College

### DEPT. OF COMMERCE AND MANAGEMENT ORGANISES

## WORKSHOP ON ADVANCED EXCEL



**03**

**February**

10:00 AM – 12:00 PM

RESOURCE PERSON:

PROF. MANOJ.L

ASSISTANT PROFESSOR

COMMERCE AND MANAGEMENT

VENUE: 407 SEMINAR HALL



Children's Education Society (Regd.)

# The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A' GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College

**Name of the Event:** Workshop On Advanced Excel

**Date of the Event:** 03<sup>rd</sup> February 2026

**Place of the Event:** Auditorium.

**Organised By:** Department of Commerce and Management

## Introduction

The Department of Commerce and Management organized a Workshop on Advanced Excel on 3rd February 2026 with the objective of enhancing faculty members' technical and analytical skills using Microsoft Excel for academic and administrative purposes. The session was conducted by Prof. Manoj.L, who shared practical insights into advanced tools and functions relevant to teaching, research, and data management.

## Objectives of the Workshop

- To enhance faculty competency in advanced Excel tools and techniques.
- To improve data analysis and visualization skills for academic and research purposes.
- To enable efficient handling of large datasets through formulas, functions, and automation.
- To support faculty in improving productivity in academic administration and reporting.

## Session Highlights

The resource person demonstrated advanced Excel features such as data analysis tools, pivot tables, logical functions, data validation, conditional formatting, dashboards, and automation techniques. Practical examples and hands-on activities were included to ensure better understanding and application.

## Outcomes of the Workshop

- Faculty members gained practical exposure to advanced Excel functionalities.
- Participants improved their ability to analyze and present data effectively.
- Enhanced digital competency among faculty, supporting ICT-enabled teaching methods.
- Improved efficiency in academic documentation, evaluation processes, and research data handling.



Children's Education Society (Regd.)

## The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A<sup>+</sup> GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College

- Encouraged adoption of technology-driven approaches in curriculum delivery.

### Conclusion

The workshop was highly informative and interactive; enabling faculty members to strengthen their technical skills and integrate advanced Excel tools into their academic and administrative work. The Department of Commerce and Management expressed gratitude to the resource person and participants for contributing to the success of the program.





Children's Education Society (Regd.)

# The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A' GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College



**Ug Coordinators**

**HOD**

**Vice Principal**

**Principal**